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TRANSPORTATION SUPPLEMENTAL APPLICATION

OPERATIONS

Radius of Operations: _____ % under 50 miles _____ % 51-200 miles _____ % over 200 miles.

List Major Routes	City	Zone	City	Zone	%
Over 200 miles radius: FROM:	_____	_____	TO: _____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____

DRIVER INFORMATION

Number of drivers: Employees _____ Owner-Operators _____

Number of drivers hired during past 12 months _____ Number replaced _____ Number increased _____

Drivers' ages: Minimum _____ Maximum _____

% of drivers employed with insured: Less than 1 year ____ Less than 2 years _____ Less than 3 years _____

Drivers' Remuneration Hours _____ Revenue _____ Number of trips _____

Based on: Mileage _____ Tonnage _____ Other _____

Do driver selection procedures include:

Interview? Yes No
Written application ? Yes No
Reference checks? Yes No
Written test certification? Yes No
Road test certification? Yes No
If yes, by whom? _____
New pre-employment physical? Yes No
New Motor vehicle reports prior to hiring? Yes No

Driver Evaluation

Are driver's files updated annually? Yes No
Including MVRs? Yes No
Are files reviewed regularly? Yes No
How often? _____
By whom? _____
Are there any physically impaired drivers? Yes No
Are there any current drivers with convictions for DUI, DWI or reckless driving? Yes No
Is there a safety director? Yes No
If yes, name: _____
Qualification: _____
Are drivers hired with less than 2 years experience?

Miscellaneous

Describe driver hiring criteria; age, experience, etc.:

Describe MVR evaluation criteria:

New hires/current drivers:

Describe driver probation and termination criteria:

_____

Does driver indoctrination include:

Familiarization with company's rules, routines, policies? Yes No
Familiarization with routes? Yes No
Familiarization with equipment? Yes No
Special training for handling commodities? Yes No
Emergency procedures for accidents reporting? Yes No

Road Supervision

Is an independent road patrol service used Yes No
Are mechanical recording devices used? Yes No
Are drivers hired for seasonal operations? Yes No
Is daily call-in used? Yes No
Does the insured have an accident investigation program? Yes No
Does state have mandatory inspection law? Yes No

Preventive Maintenance

Is there a record for each vehicle? Yes No
Is there a controlled inspection frequency? Yes No
Are there pre-trip/post-trip inspection? Yes No
Are there daily condition reports? Yes No
Is there a vehicle replacement program? Yes No
Is there a tire replacement policy? Yes No
Are vehicles and drivers observed by person in authority prior to dispatching? Yes No
Is all of the above applicable to owner-operators? Yes No
If no, explain: _____

Submission Requirements

- ❑ Complete driver list for employees and owner-operators showing names, dates of birth, and dates of hire.
- ❑ Up-to-date motor vehicle record for each driver (for risks under 30 power units)
- ❑ Complete schedule of equipment including serial number, gross weight and cost new.
- ❑ Recent financial statements (i.e., balance sheet and income statement)
- ❑ Copy of formal safety program (if none, explain safety procedures)
- ❑ Company produced loss runs for latest 4 to 5 years.