

## Contingent Auto Lease Application

**Please send completed and signed application to info@GMI-Insurance.com or fax to (610) 933-4993.**

### UNDERWRITING INFORMATION

Proposed Effective Date of Coverage: \_\_\_\_\_

**Please list all legal entities to which leased vehicles are titled.**

1. Corporate Name(s): \_\_\_\_\_

DBA: \_\_\_\_\_

2. Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

FEIN: \_\_\_\_\_ Years in operation: \_\_\_\_\_

Contact: \_\_\_\_\_ Contact title: \_\_\_\_\_

3. Type of Business (check all that applies):

Individual \_\_\_\_\_ Partnership \_\_\_\_\_ LLC \_\_\_\_\_ Corporation \_\_\_\_\_ Other \_\_\_\_\_

4. Are there any business operations other than leasing at these locations?  Yes (please list)  No

a. \_\_\_\_\_

b. \_\_\_\_\_

5. Name(s) of principal(s):

Name	Years experience	Position
a. _____	_____	_____
b. _____	_____	_____

\_\_\_\_\_

\_\_\_\_\_

Has any principal ever been affiliated with any other auto/truck leasing company?  Yes  No

If yes, explain in detail \_\_\_\_\_

6. Prior policy and loss experience (please attach loss run):

Policy Period	Carrier	Avg # of units	Total Losses
a. _____	_____	_____	_____
b. _____	_____	_____	_____
c. _____	_____	_____	_____

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Has your commercial leasing insurance ever been canceled or non-renewed for any reason?  Yes  No

(not applicable in Missouri)

If yes please explain circumstances behind cancellation or non-renewal: \_\_\_\_\_

**FLEET PROFILE**

8. Please indicate the total number of “autos” you own under written lease agreement of one year or more where your lessee is required to provide primary insurance. Leased “Autos” you own include any vehicle titled and tagged for travel on public highways.

Passenger Autos \_\_\_\_\_ Trucks over 12,500 GVW \_\_\_\_\_ Trailers \_\_\_\_\_  
 5-7 Pass Vans \_\_\_\_\_ 8-15 Pass Vans \_\_\_\_\_ 16+ Pass Vans/Buses \_\_\_\_\_  
 Motor homes/RVs \_\_\_\_\_ Motorcycles/ATVs \_\_\_\_\_ Other (specify) \_\_\_\_\_

9. Average age of vehicles leased (%): 0-5 years \_\_\_\_\_ 6-10 years \_\_\_\_\_ 11+ years \_\_\_\_\_

10. Leased vehicle values (%): under \$25,000 \_\_\_\_\_ \$25,001-\$50,000 \_\_\_\_\_  
 \$50,001-\$75,000 \_\_\_\_\_ \$75,001-100,000 \_\_\_\_\_ over \$100,000 \_\_\_\_\_

11. Please indicate the actual number of the following type leases in your portfolio:

Race cars \_\_\_\_\_ Driver training school vehicles \_\_\_\_\_  
 Professional or volunteer ambulances, emergency vehicles, police vehicles \_\_\_\_\_

12. Please indicate the number of vehicles garaged in each category:

ST	Autos/ Vans	Trucks > 12,500 lbs.	Trailers	ST	Autos/ Vans	Trucks > 12,500 lbs.	Trailers	ST	Autos/ Vans	Trucks > 12,500 lbs.	Trailers
AL				KY				ND			
AK				LA				OH			
AR				ME				OK			
AZ				MD				OR			
CA				MA				PA			
CO				MI				RI			
CT				MN				SC			
DE				MS				SD			
DC				MO				TN			
FL				MT				TX			
GA				NE				UT			
HI				NV				VT			
ID				NH				VA			
IL				NJ				WA			
IN				NM				WV			
IA				NY				WI			
KS				NC				WY			

13. Are there any states you currently do not do business that you plan to enter?  Yes: \_\_\_\_\_  No

14. Do you have any leased vehicles garaged outside of the U.S.?  Yes  No

If yes, where and how many: \_\_\_\_\_

**LEASE QUALIFICATIONS/PROCEDURES**

15. What is the term of lease? Minimum \_\_\_\_\_ months Maximum \_\_\_\_\_ months.
16. Do you understand that vehicles leased for less than one year are not covered by Lessors Contingent Liability?  
 Yes  No
17. Do you require lessee's insurer to give notice of cancellation or non-renewal?  
 Yes How many days notice? \_\_\_\_\_  No
18. Do you understand that your lease agreement must require the lessee to provide a policy with limits of liability of not less than \$100,000 per person and \$300,000 per occurrence Bodily Injury and \$50,000 per occurrence Property Damage and include your interest as an insured?  Yes  No
19. Is it your policy to promptly repossess a vehicle if the lessee fails to provide you with the insurance required by the lease agreement?  Yes  No  
 Please explain. \_\_\_\_\_
20. Do you understand that it is your responsibility (and a condition precedent to coverage) to maintain in your file a certificate of insurance from the lessee's insurer?  Yes  No
21. Do you deliver vehicles for lease prior to receipt of the certificate of insurance?  Yes  No  
 If yes, please explain the follow-up procedure.  
 \_\_\_\_\_
22. Do you understand you must track lessee coverage during the term of the lease and begin repossession proceedings if the lessee's insurance is cancelled, non-renewed, expired, or does not meet the insurance required by the lease agreement?   
 Yes  No If not, please explain \_\_\_\_\_  
 \_\_\_\_\_
23. What percentage of your leasing book is currently in insurance default? \_\_\_\_\_%
24. Do you use the services of an independent insurance tracker?  Yes  No  
 If yes, which company? \_\_\_\_\_  
 If you do not use an independent insurance tracker, please attach a copy of your in-house tracking procedures.
25. Are leases generated in dealerships?  Yes  No  
 If yes, is it your procedure to re-confirm the lessee's insurance prior to funding?  Yes  No
26. What percent of your leases are: personal leases: \_\_\_\_\_% corporate leases: \_\_\_\_\_%
27. How many different lease customers do you have? \_\_\_\_\_
28. How many leases do you anticipate over the next 12 months: new leases \_\_\_\_\_ lease terminations \_\_\_\_\_
29. What % of your lessees are rated:  
 \_\_\_\_\_ % A credit \_\_\_\_\_ % B credit \_\_\_\_\_ % C credit \_\_\_\_\_ % D credit
30. Are vehicles leased to principal operators under 21 years of age?  Yes  No
31. Do you accept any self-insured lessee or governmental/postal lessee insured thru the Federal Tort Act?  Yes  No

32. Do you accept any other lessees that self-insure their liability and/or physical damage?  Yes  No
33. Do you offer a Primary Lease Program that includes insurance for the lessee?  Yes  No  
If yes, what carrier insures that primary program? \_\_\_\_\_
34. Do you permit any sub-leasing or lease assumptions?  Yes  No
35. Do you offer any vehicles for short-term rental (less than 12 months)?  Yes  No
36. Do you perform any maintenance or repairs on the vehicles to be insured?  Yes  No  
If yes, please describe: \_\_\_\_\_
37. Do you provide safety training or perform any safety inspections on leased vehicles?  Yes  No
38. Do you perform any modifications or installations on leased vehicles?  Yes  No

**LIVERY (complete only if your portfolio includes livery units)**

39. Total number of “livery” units in portfolio (a vehicle used to transport people whether for hire or not, i.e. limousines, van pool, airport shuttle, etc.).  
\_\_\_\_\_
40. Please provide number and type of livery units by state of garaging (i.e. # in NJ, # in PA, # in CA).  
\_\_\_\_\_
41. Do any of the livery units represent school vans or school buses used to transport children?  Yes  No  
If yes, please provide details (how many, what size, etc.).  
\_\_\_\_\_
42. Please provide information regarding the radius of travel on the livery units.  
\_\_\_\_\_
43. What limit of liability do you require the lessee to provide on the livery units?  
\_\_\_\_\_
44. How many lessees represent the total number of livery leases?  
\_\_\_\_\_
45. Please provide detailed description of use on the livery units.  
\_\_\_\_\_

**TRUCKS (complete only if your portfolio includes trucks in excess of 12,500 lbs. GVW)**

46. Describe the specific criteria used to qualify new lessees. Include detail on your requirements regarding financial strength, type of business and driver standards.  
\_\_\_\_\_
47. What circumstances would cause you to be unwilling to lease a truck to a customer?  
\_\_\_\_\_
48. Please comment on why you believe a prospective lessee would choose your company as their truck leasing source.  
\_\_\_\_\_

49. Please provide the actual number (#) of units in each weight category and radius groups:

A. WEIGHT

B. RADIUS

\_\_\_\_\_ # of medium (12,500 - 20,000 lbs. GVW)

\_\_\_\_\_ # of Local (50 mi or less)

\_\_\_\_\_ # of heavy (20,001 - 45,000 lbs. GVW)

\_\_\_\_\_ # of Intermediate (51-300 mi)

\_\_\_\_\_ # of extra heavy (over 45,000 lbs. GVW)

\_\_\_\_\_ # of Long haul (over 300 mi)

50. Are any trucks leased to customers that will used to haul gasoline, diesel, hazardous materials, or other flammable materials?

Yes       No

If yes, please provide details (# of customers, # of autos, liability limits required, materials hauled).

\_\_\_\_\_

51. What types of cargo are hauled by your five (5) largest lease clients?

\_\_\_\_\_

52. What are the minimum limits of liability required from all truck lessees?

\_\_\_\_\_

**COVERAGE REQUESTED**

Contingent Liability

Contingent Excess Liability:      Limit: \_\_\_\_\_

Contingent Physical Damage:      Limit per vehicle: \_\_\_\_\_

Interim Car Coverage

**INTERIM – complete only if interim car coverage is requested**

53. Do any of the entities listed on this application have a Garage Liability policy in force?       Yes       No

If yes, who is the carrier and expiration date: \_\_\_\_\_

54. How many lease repossessions do you anticipate over the next 12 months? \_\_\_\_\_

55. How is vehicle disposal handled at lease termination? \_\_\_\_\_

\_\_\_\_\_

56. Do you store vehicles on your premises?       Yes       No

If yes, list all locations where vehicles are stored: \_\_\_\_\_

57. Are the vehicles driven by employees?       Yes       No

If yes, for what reasons? \_\_\_\_\_

58. Do you have any employees under 21 years of age?       Yes       No

59. Does anyone drive off-lease vehicles for personal use?       Yes       No

60. Do you retail used cars or off-lease cars from your premises?       Yes       No

61. What is the average # of days a vehicle would be held prior to disposal? \_\_\_\_\_      Maximum # of days? \_\_\_\_\_

62. How many dealer plates do you own? \_\_\_\_\_

63. Are any off-lease vehicles used as business vehicles until disposal?       Yes       No



## ATTACHMENTS

Please include the following with this application:

- A. Copy of all current lease agreements (front & back) and all addendums
- B. Three (3) Years, Hard Copy loss runs valued within the past two (2) months

## HAVE YOU OR A COMPANY YOU HAVE OWNED EVER FILED FOR BANKRUPTCY?

Yes            No                            If yes, please explain circumstances:

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**This application may not be used to bind coverage and no coverage commences:** Completion of this application by a prospective insurance buyer is for the purpose of transmitting information only. Any agreement or contract binding insurance coverage must be done on a separate document. Coverage will commence only upon the effective date of a separate contract binding insurance coverage issued by an agent authorized by the company.

**Applicant's Statement:** I hereby declare that the statements made in this application and the contents of the other documents supplied are true and correct and agree that any policy of insurance that may be issued now or in the future will be based on the warranties and representations contained therein.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Name (please print): \_\_\_\_\_

Applicant Title: \_\_\_\_\_

Producer Signature: \_\_\_\_\_ Date: \_\_\_\_\_